

WBC Club Coaching 2008

For first consideration, please submit by **Wednesday May 7th** to Tim Cardanha (tcardanha@yahoo.com). But applications will be considered until the start of the summer session!

This document is also available online at www.wyandotteboatclub.com.

Job summary:

Seeking coaches to run the following programs during the period of June 7 – August 16:

- Competitive Programs: Junior & Jr.-B Men, Junior & Jr.-B Women, Sr. B Men & Women, Masters
- Development Programs: Junior & Jr.-B Men, Junior & Jr.-B Women, Masters

Pay

- Base payment of \$20 per practice (weekend regatta coverage expected as condition of base pay)
- \$100 per day payment for non-weekend regattas

Expected duties

- Pre-season recruiting, running technical practices, running trailer loadings / unloadings, running equipment cleanings, running weekend regattas, supporting fundraisers, and attending coaching meetings

Expected practice schedule (Note – primary team coaches do not need to attend the supporting fitness practices):

- Competitive program: Minimum 5 days per week scheduled on-water / technical practices, plus minimum 3 days per week scheduled supporting (land-based, fitness) practices.
- Development program: Minimum 3 days per week scheduled on-water / technical practices, plus minimum 3 days per week scheduled supporting (land-based, fitness) practices.

Extra paid duties in assistance to the WBC Head Coach (min. \$200 pay per assignment)

- Travel coordination: Hotels, room lists, transportation, collect travel documents (passport and / or birth certificate), create travel summary handouts, collect travel permissions
- Racing organization: Collect and organize entries, submit entry collection. Organize race-day materials (e.g. prepare and distribute team racing schedule) and coordinate race-day paperwork (pick up and distribute entries, handle payment, confirm and document results). Write up race results report.
- Document and fee collection, and bookkeeping: collect and organize initial sign-up documents; collect and document collection of fees, provide receipts. Manage detailed spreadsheet of expenses (coaching, travel, entries, etc.) and credits (fundraisers, payments, WBC work, etc.). Communicate fee and document status via postings etc.

Additional paid coaching opportunities (email for details): Youth Learn-to-Row sessions, Adult Learn-to-Row sessions

Note: The number of coaches needed for each program will vary depending on team size. Coaches may be released mid-season if team size shrinks significantly. Pay will be pro-rated based on work completed.

If you have any questions, please contact Tim Cardanha (tcardanha@yahoo.com)

(See next page for application)

WBC Coaching Application:

Name:

Contact info (email, primary phone, mailing address):

Program interest(s):

WBC Coaching Experience (incl. notable results):

Other Coaching Experience (incl. notable results):

Availability limits (weekday work schedule, vacation dates, travel availability, other limits):

Certifications: CPR (required), USRowing, Other:

Statement of training focus: What will you do to improve on last year's results?